

# **BEDFORD COUNTY AIRPORT AUTHORITY MEETING MINUTES**

October 19, 2023

The meeting was called to order at 3:02 p.m. by Tom McInroy, Committee Chairman.

Members Present: Tom McInroy, Alan Fredrick, Vicki Lemley, Marshal Tewell, Jim Vreeland, and Deb Baughman. Others present in person: Bob Octavio, Jim DeLong, and Vince Decario. Absent: Ded Brown and Jim Edwards.

## **Public Comment:**

A motion was made by Deb Baughman and seconded by Alan Fredrick to approve the minutes from September 21, 2023. Motion was approved.

## **Old Business:**

There was no old business presented to the Board.

## **Treasurer's Report/Finance Report:**

A motion was made by Jim Vreeland and seconded by Vicki Lemley on the approval of the bills for September 2023. The motion was approved.

## **Reports and Discussion:**

Finance Committee – no report

Building and Grounds - no report

Marketing/Advertising – Meeting scheduled for Oct. 30<sup>th</sup> at Howard Hanna Office Starting at 4:30.

Personnel – no report

Airport Manager – (see report) Jim Veach reviewed his report concerning the repairs needed for Corporate 1 hangar floor and other matters. A discussion followed concerning how to proceed with the repairs as the bids were more expensive than anticipated.

Airport Engineer – (see report) Vince DeCario reviewed the report and further discussion on Corporate 1 Hanger floor repairs.

FBO – Discussed the need for marketing. He reported that Jenny and/or he would attend the Marketing Meeting scheduled for October 30, 2023.

## **Chair Remarks:**

Discussion concerning the letter sent to the Commissioners requesting additional funding for one year to cover the costs of the repairs to Corporate Hangar 1. It was reported that there are not

enough funds to cover the request. Therefore, the Authority will need to seek additional funding sources.

Fundraising – it was asked if it was legal for an airport authority to raise funds for the airport. Tom McInroy stated that he would confirm with the solicitor. Additionally, the initial meeting to house a Simulation Training Facility at the Terminal Building in Corporate Hangar 4 went well. This was an initial meeting to determine interest in moving forward with a potential project. A meeting will be scheduled for later in the month to discuss details.

The Right to Know Policy was discussed; no changes were noted. The policy will be up for approval at the next meeting.

**New Business – Chair**

Update provided on website.

**Adjournment:**

A motion was made by Jim Vreeland at 4:33 p.m. to adjourn the meeting.

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Alan Frederick, Vice Chair

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Tom McInroy, Chairman