

BEDFORD COUNTY AIRPORT AUTHORITY MEETING MINUTES

June 15, 2023

The meeting was called to order at 3:01 p.m. by Tom McInroy, Chair of the Committee.

Tom McInroy did the roll call of members they were as follows: Present:, Tom McInroy Chair,; Alan Frederick Vice-Chair; Jim Edwards; Marshal Tewell, Jim Vreeland, Bed Baughman via phone, Walter Beatty. Others Present in person: Bob Octavio; Vince DeCario; Jim DeLong; Jim Veach. Absent: Deb Brown and Vicki Lemley.

Public Comments:

There were none presented to the board.

Meeting Minutes:

The May 18, 2023, regular meeting minutes were approved as presented.

Motion: Jim Edwards

Second: Alan Fredrick

Old Business-Chair:

Tom McInroy referred to Vince DeCario for remarks on the Yother's property. Bob Octavio presented the audit report. There was a brief discussion.

Treasurer's Report / Finance Report:

Tom McInroy noted the report was sent for review prior to the meeting. Bob Octavio gave the report of bills to pay and paid bills. After a brief discussion, Jim Vreeland made a motion to approve the payment of bills. Marshal Tewell seconded it. The motion was approved.

Reports / Discussion:

- Finance Committee – No Report
- Buildings & Grounds – No Report
- Revenue – No Report
- Personnel – No Report
- Airport Manager – written report provided to members by Jim Veach. If there are any questions, please contact him.
- Airport Engineer report provided by Vince Decario. The obstruction removal is completed with the exception of mulch that was piled too high in spots. The thickness of the mulch will not allow grass to grow in those locations. As requested by the BOA, all the approach surfaces were added to the map. The property the airport wants to release is within the Departure Surface and TSS (Threshold Sitting Surface) 5 for Runway 32, however, we asked for clarification from the BOA if these surfaces apply. There are also small parts within the TSS 3 and Part 77, however, the limits of the release could be adjusted to stay outside of these 2 small areas. We will need to wait for final clarification from the BOA/FAA but their comment states they won't release any land that falls within any of the approaches. This could impact the

Airport's plans on releasing this property because of Departure Surface and TSS 5. The BOA and FAA has asked for and has received overlays concerning the approach and takeoff.

- FBO – No Report

New Business:

Motion to approve the purchase of a battery powered drill, impact driver, and chainsaw (if needed) not to exceed \$600.

Motion: Marshal Tewell

Second: Jim Edwards

Chair's Remarks:

The website is under final edits and will be provided one more review before it becomes live. It is expected to be operational by the end of June. When needed, the Authority can approve edits to the website.

Adjournment: A motion was made by Jim Vreeland and seconded by Marshal Tewell to adjourn the meeting at 4:02 p.m.

ANNOUNCEMENTS:

Bedford County Airport Authority Shirts are for sale for \$26. Please see Jim Veach.

Tom McInroy, Chair