

BEDFORD COUNTY AIRPORT AUTHORITY
AGENDA
THURSDAY, FEBRUARY 16, 2023 @ 3:00 PM
BEDFORD COUNTY COURTHOUSE, **ROOM 303**
Call in: 814-624-2660; meeting ID 2700#; password 2700#

1. Call to Order

2. Roll Call of Members

____ Tom McInroy
____ Alan Frederick
____ Debra Brown
____ Jim Edwards
____ Vicki Lemley
____ Marshal Tewell
____ Jim Vreeland
____ Deb Baughman
____ Walter Beatty

Others:

The board is going to adjourn for an Executive Session for contractual purposes.

3. Public Comments

Approval of *January 19, 2023, Reorganizational minutes and the January 19, 2023, regular minutes (doc. 1)*

4. Treasurer's Report / Finance Report (doc. 2)

- A motion to act on the approval of the bills for February 2023.

5. Chair's Remarks

6. Reports / Discussion

- | | |
|-----------------------------|---------------------------|
| • Finance Committee | Brown/Tewell/Lemley |
| • Buildings & Grounds | Tewell/Frederick/Vreeland |
| • Revenue | Lemley/Beatty/Baughman |
| • Personnel | Edwards/Vreeland/Baughman |
| • Airport Manager (doc. 3) | Veach |
| • Airport Engineer (doc. 4) | Decario |
| • FBO | Bun Air |

7. Old Business

Development of Airport Policies and Protocols – Chris and Jim Veach – update
Assigned to Solicitor and Airport Manager – Tom will be reviewing with Attorney Gabriel.

By-Laws Review

Attorney Gabriel has reviewed and recommended a few changes; the By-Laws will be recommended voted on later in the meeting.

8. New Business

- A. A motion to act on the approval of moving forward with the sale of the Peight property.
- B. A motion to act on the approval for the purchase of Quick Books for accounting purposes not to exceed \$750.00.
- C. A motion to act on the approval of the Lease Agreement between the Bedford County Airport Authority and Bun Air Corporation and the Exhibits, effective January 3, 2023, for a term of three (3) years. This is based upon the recommendation of Attorney Chris Gabriel.
- D. A motion to act on the approval of the Service Agreement between the Bedford County Airport Authority and Bun Air Corporation effective January 1, 2023, for a term of three (3) years through December 31, 2025. This is based upon the recommendation of Attorney Chris Gabriel.
- E. A motion to act on the approval of the Bedford County Airport Authority By-Laws as amended (attached for review). This is based upon the recommendation of Attorney Chris Gabriel.
- F. A motion to act on the approval for advertising the new hangar. This is based upon the recommendation of the Tom McInroy, Chair.
- G. A motion to act on the approval of an engineering firm contract pending costs.
 - Urban Engineers, Inc.
 - Mimar McKissick Architects & Engineers, LLC
 - ACEALA
 - HMZ – Delta Airport Consultants, Inc.
 - Transystems

9. Adjournment

ANNOUNCEMENTS:

- Next Meeting: Thursday, March 16, 2023 @ 3:00 PM, Courthouse, Room 303
- Reminder to return Statement of Financial Interests to Debra Brown, if you haven't already done so.
- Handout of 2023 BCAA Meeting dates