

BEDFORD COUNTY AIRPORT AUTHORITY MEETING MINUTES

December 21, 2022

The meeting was called to order at 3:25 p.m. by Deb Baughman, Chair of the committee.

Deb Baughman did the roll call of members they were as follows:

Present: Deb Baughman, Chair; Tom McInroy, Vice-Chair; Vickie Lemley; Jim Edwards and Alan Frederick. Others Present in person: Bob Octavio; Jim Veach; Jim DeLong; Vince DeCario; Sharon Onstead. Absent: Debra Brown; Ned Millward; Jim Vreeland; Walter Beatty

Public Comments:

There were none presented to the board.

Meeting Minutes:

The November 17, 2022, regular meeting minutes were approved as presented. A motion was made by Alan Frederick and seconded by Tom McInroy. The motion was approved.

Treasurer's Report / Finance Report:

- Deb Baughman gave an overview of the reports sent for review prior to the meeting.
- Bob Octavio gave the report of bills paid between meetings. Bob spoke on the Main Building work & electrical upgrade. Bob also passed out Checking Account Project Master Plan with the 3 ACH Grant Transfers funded by the state.
- There was discussion with Vince Decario about funds rejected and that he would resubmit and start the process over again. Vince explained how it is a reimbursement grant.
- Deb Baughman said Chris Gabriel is looking to see what he can do also.
- Bob Octavio said we have a \$75,000 line of credit we could use until reimbursed.
- Deb Baughman asked if any objections in fronting the monies for this and there were no objections or any questions.
- Tom McInroy made a motion to approve the payment of bills and use of Line of Credit & Appraiser. Jim Edwards seconded it. The motion was approved.

Chair's Remarks:

The Chair reported on the following:

- Appointing to chair Marshall Tewell from Grange Insurance – he is FAA and a student pilot. 3 names were submitted & all the county commissioners chose Marshall Tewell.
- County Commissioners approved \$80,000 to Airport Authority Election of Officers in January.

Reports / Discussion:

Deb asked if there were any questions on written printed reports and there were none and no comments.

Old Business:

None

New Business:

- A motion to revise the By-Laws allowing for remote voting by Board members. Motion to approve made by Jim Edwards and seconded by Alan Frederick. The motion was approved.

- A motion to act on the adoption of the 2023 budget. This was put out in the last meeting. Motion to approve made by Vickie Lemley and seconded by Tom McInroy. The motion was approved.

Adjournment: A motion was made by Vickie Lemley and seconded by Tom McInroy to adjourn the meeting at 4:00 p.m.

ANNOUNCEMENTS:

- Next Regular Meeting and Airport Authority Reorganizational Meeting will be Thursday, January 19 @ 3:00 PM, Courthouse Room 303.
- Deb Baughman thanked everyone for their efforts this year in improving the Airport Authority and gave everyone a gift. A gift was also given to Jim Veach for all he has done and for moving into his new position and office.
- Deb invited everyone to stay afterwards for a Holiday Social.